

# Pre-Production Assistant

You will be responsible for assisting the Pre-Production Manager with all their duties. This will involve fetching various props and food before and during video shoots and helping to set up various props and equipment at location.

The ideal candidate will have a strong affinity for video production and will be creative. They should have a desire to learn more about the video production process. They will have an understanding beyond what is required of all shoot equipment and lighting setups.

You must help the Pre-Production Manager with his production report and have a strong network of young people in South Africa, particularly in Johannesburg. You will require good people skills and will have to work as part of a larger team.

Working hours will be 09:30 - 18:30 Monday - Friday as well as Saturday mornings 09:30 - 13:00 and you will report directly to the Pre-Production Manager. You may be required to work on some weekends for shoots.

This is a fantastic opportunity to join an up and coming media movement run by young people to create world class content with an established, highly talented and collaborative team.

**Compensation is dependent upon experience.**

**Package will include relocation expenses if necessary.**



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## REQUIREMENTS

- **Experience being on several music video/film shoots.**
- **Punctuality and strong organisation skills.**
- **Ability to listen carefully to instructions and pay attention to detail.**
- **Punctuality and strong organisation skills.**
- **Basic understanding of lighting configurations for a variety of video shoot scenarios and art direction.**
- **Calm demeanour.**
- **Ability to work well as part of a team.**

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